

JOB DESCRIPTION

Job title	Marine Operations Assistant
Department	Marine
Reports to	Assistant Harbour Master (Marine Works)
Location	Port operational vessels and Shoreham Harbour Radio

Role Summary

To operate aboard the Port vessels, carry out maintenance and general marine duties as directed around the port.

Key tasks and responsibilities

- To assist aboard all port craft when required.
- To assist with any towage or waterborne operations involving Port craft.
- To carry out routine patrols within the harbour.
- Manually removing debris from the Canal and reporting any pollution.
- Regular lifting, carrying and transporting of materials and equipment.
- To monitor and maintain the oil spill equipment.
- To assist with the small vessel census within the Port.
- To carry out maintenance duties on board and associated with the Port craft.
- Walking to and from areas of work on site, that are not accessible by any other means.
- Climbing ladders for access and egress.
- To carry out regular checks on equipment around the port such as life buoys, fire extinguishers, tide boards, hydrant pits and watering equipment.
- Routine maintenance of the fuel tank and surrounding areas.
- Routine maintenance of the survey vessel Capella as directed.
- Fuelling and routine maintenance of the port truck.
- Routine inspections of the port waste facilities.
- Responsible for routine maintenance of the security hardware i.e. main gate padlocks.
- To carry out and assist with any maintenance duties around the port as directed.
- Other marine duties/tasks as directed.
- All operational hours/shifts as directed.

Key skills/Person specification

- STCW95 Regs
- ENG 1
- Sea Survival
- Personal Safety
- Fire fighting
- Yacht master offshore – power (with commercial endorsement)
- Deck crane
- Driving licence
- Forklift
- Slings
- Towage training
- VHF (GMDSS)
- First aid trained

JOB DESCRIPTION

Our values

Our values

